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KCAV Environmental Policy

KCAV environmental policy is based upon the principles detailed below, and is in compliance with any state or federal guidelines which apply to KCAV.

- I. *Audio Visual Equipment* – When equipment reaches the end of its life cycle, its proper disposal is imperative. Electronic waste represents 2 percent of America's trash in landfills, but it equals 70 percent of overall toxic waste. While not federally enforced, many states have banned the disposal of electronics in a landfill.
 - If dumped into a landfill, A/V equipment such as projectors and monitors can release devastatingly harmful substances like lead and mercury.
 - Recycling equipment not only reduces health and environmental risks, but also decreases solid waste production. No matter what the state legislation dictates, recycling e-waste is the responsible answer to disposing of Audio Visual equipment.
- II. *Office Waste* – The reduction, reuse and recycling of office waste can be of great impact in improving sustainability.
 - Measures such as printing on two sides of a page and opting for electronic over print communication and documentation will reduce waste.
 - Reuse packaging materials sent from manufacturers for your own shipping needs; purchase reusable coffee mugs, tableware and plates; save one sided misprints to create notepads and as scrap for printing drafts.
 - Recycled toner cartridges are a simple way to reduce office waste and decrease costs.
 - Any and all waste that can be recycled **MUST** be recycled. Solidify recycling habits by placing bins in convenient and obvious locations.
 - Purchase office supplies produced from recycled materials, preferably from postconsumer content.